

# Santa Lucia Sportsmen's Association, Inc.

## STANDARD OPERATING PROCEDURES & RANGE RULES

Effective February 17, 2026



Santa Lucia Sportsmen's  
Association  
P.O. Box 1077  
Atascadero, California 93423

Accepted and Approved by:

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## INTRODUCTION

The Santa Lucia Sportsmen’s Association (“SLSA” or “Club”), a California nonprofit corporation, was founded in 1932. It is a private membership Club managed and operated by volunteers as a social organization to promote the sports of hunting and firearm and archery competition, and to give its members an opportunity to safely practice and enhance their shooting skills. SLSA has been at its present location since 1952. SLSA offers its members rifle and pistol ranges, trap and skeet fields, a Special Purpose Range (“SPR”) and an archery range. SLSA provides its members with a safe and friendly environment to enjoy the shooting sports. SLSA emphasizes cordial relationship among its members and the safe handling of firearms.

SLSA welcomes all members of the community to join and use its facilities. SLSA does not discriminate on the basis of race, religion, color, national origin, sex, age, sexual orientation, familial status, disability status, and genetic information. SLSA insists that its members are of good character, socially responsible, law abiding, and act in a courteous and friendly manner.

Our Mission Statement is:

*Offering recreational and competitive shooting sports for all men, women, families and youth in a safe, well maintained, and friendly environment. We support our American heritage, the Second Amendment, individual liberty, and our community.*

Our Vision Statement is:

*To make the Santa Lucia Sportsmen’s Association the place of choice on the Central Coast to compete, practice and improve shooting sports skills (hunting, archery, target shooting, etc.) at a safe and well-maintained facility.*

SLSA hosts a variety of instructional classes for both juniors and adults. A Member may enroll their children of an appropriate age into junior programs that will teach the fundamentals of marksmanship and trap shooting along with firearm etiquette and safety.

Membership in SLSA is a privilege, and not a right. Any Member that does not follow the Operating Procedures and Range Rules, fails to act in a socially responsible manner, or acts in a way that is not in the best interests of the Club will be asked to leave, be expelled, or their membership will not be renewed.

The SLSA facility is monitored by security cameras 24 hours a day, 7 days a week. Even if you are alone on a range all Operating Procedures and Range Rules must be followed. Your actions are being observed and recorded. Firearms are inherently dangerous. These rules and procedures are intended to provide a safe environment and ensure that the shooting ranges are available to future generations. For more information on club events and classes offered visit our website at [www.slsa.club](http://www.slsa.club)

## CHAPTER 1: OPERATING PROCEDURES

**A. FACILITY and RANGES:** SLSA's facility is located at 10400 Santa Clara Road, Atascadero, California 93422. The facility consists of a club house, a trap and skeet range, a rifle range, a handgun range, an archery range, and a Special Purpose Range ("SPR"). The facility may be used by its members in good standing in accordance with the rules and procedures set forth below.

A meeting of the Members and the Board of Directors is held on the third Tuesday of every month at the SLSA Club House. The Members' meeting commences at 6:00 p.m. and the meeting of the Board of Directors commences immediately thereafter.

The mailing address for SLSA is Santa Lucia Sportsmen's Association, P.O. Box 1077, Atascadero, California 93423. The E-mail address to contact the Club is [secretary@slsa.club](mailto:secretary@slsa.club). The telephone number is (805) 466-9995. Additional telephone numbers for contact in case of an emergency are posted at the front gate.

**B. MEMBERSHIP:** Membership in SLSA is a privilege and not a right. To be a member of SLSA, you need to meet the following requirements:

1. Over the age of twenty-one (21) or eighteen (18) for Immediate Family Members.
2. Demonstrate alignment with the Club's values, mission, and code of conduct.
3. Be of good character, law abiding and socially responsible.
4. May legally own and possess a firearm under both Federal Law and in the State of California.
5. Possess the physical, emotional, and mental ability to safely use and handle a firearm.
6. Be service oriented and willing to volunteer time to the Club.
7. SLSA reserves the right to limit the number of members to a level it deems appropriate.
8. In addition, all Members are bound to act in the best interests of the Club.

Membership is annual and is activated on the full payment of fees, dues, and assessments (Collectively "dues"). The Board of Directors determines the amount of the annual dues.

9. To join SLSA a member must belong to the National Rifle Association (“NRA”) and possess one of the following: California Hunting License; Hunter Safety Certificate; Military Training; Law Enforcement Training; NRA Training Certificate, CCW permit; DOJ Instructor Card; California Department of Fish & Wildlife Instructor Card; NRA Instructor Card; National Range Officers Institute Certificate, Participate in and ranked by a national shooting sports venue, Women on Target Certificate, or GALS Certificate.

10. Membership is divided into two classes: Full Member and Associate Member. All members are bound by and must comply with these Operating Procedures and Range Rules. All members have equal access to the facilities and ranges. The difference between the two membership classes is set forth in the Bylaws.

**C. MEMBERSHIP RENEWAL:** Excluding life members, membership privileges in SLSA are granted on an annual basis. Membership privileges commence on the date of full payment of dues and terminate one year later. Renewal of membership for an additional one-year period(s) may be denied upon the finding that the renewal of the membership privileges is not in the best interests of the Club.

A finding that the membership renewal is not in the best interests of the Club, includes, but is not limited to, failure to pay the annual dues in full within thirty (30) days of the date of the renewal, the member does not possess the requirements for membership, the member has materially violated the Operating Procedures and Range Rules, the member’s behavior falls below the standards enumerated in the Members’ Code of Conduct, or the member’s actions are harmful to the management or operation of the Club.

A Member is entitled to a hearing before the Board if he / she is denied renewal of their membership. The rules and procedures governing nonrenewal hearings are set forth in the Bylaws.

**D. GATE CARDS:** Each member is issued a gate card to enter and leave the facility. When the card is scanned, the entry gate opens and closes, recording the date and time of entry into and out of the facility. A member shall not loan his / her gate card

to anyone. **A member must scan their gate card each time he/she enters and leaves the property, even if the gate is open. There are NO EXCEPTIONS.**

Each gate card is secured by a twenty-dollar (\$20.00) deposit to be paid upon a member's admission. This deposit is refunded to the member upon termination of his/her membership. There is a twenty-dollar (\$20.00) charge for all lost or replacement cards.

**E. FAMILY, GUESTS, MINORS, AND PUBLIC USE:** The use of the facilities and ranges by family members, guests, minors and the general public is restricted and limited as follows:

**1. IMMEDIATE FAMILY:** A Member's Immediate Family is (1) the spouse or domestic partner of a Member, (2) the Minor Children or dependents of a Member, and (3) the Minor Grandchildren of a Member.

A Member's immediate family may use the facilities and ranges with the Member. The host Member must be present and supervise his/her immediate family and ensure that all Operating Procedures and Range Rules are strictly followed.

a. An Immediate Family Member must have a "Release of Liability," signed and dated, on record to be renewed annually and wear a guest badge while on the rifle or pistol range. A Member's immediate family is not required to pay a "Guest Fee."

b. A Member's child, dependent or grandchild over eighteen (18) years of age is a Guest and subject to the provisions of **the following section '2. Guests'**.

**2. GUESTS:** A Member may host a guest(s) to use the ranges, as follows:

**A.** A Member is limited to Two (2) Guests per visit.

**B.** Guests are permitted on the ranges only on SATURDAY and SUNDAY. Check in with the RSO on duty.

**C.** Guests must be eighteen (18) years or older. No minor may qualify as a Guest.

**D.** Each Guest must read, date, sign and deposit the "Release of Liability"

Form provided.

**E.** Each Guest must pay a range fee of Fifteen Dollars (\$15.00).

**F.** The Hosting Member must remain with his/her Guest(s) and ensure strict compliance with all Operating Procedures and Range Rules.

**G.** All Guests must wear a Guest I.D. Badge while on either the rifle or pistol ranges.

**H.** A person may use the ranges as a Guest only one (1) time; subsequent use requires membership to SLSA.

**I.** Exceptions to the Guest Policy will be considered on a case by case basis. For Weekday guests or further exceptions to the current guest policy, please contact rangemaster@slsa.club at least 48 hours before your planned visit to the range.

### **3. MINORS USING THE RIFLE OR HANDGUN RANGE:**

A Minor is a person less than 18 years of age.

A Minor between 12 and 18 years of age is permitted on the rifle and handgun ranges, if the following conditions are satisfied:

**A.** The Minor is an Immediate Family Member, as defined by Paragraph C1.

**B.** The Minor has successfully completed a Firearm Safety Class; including a course offered through California Hunter Safety, National Rifle Association, Scouts of America, 4H Clubs, or SLSA.

**C.** The Minor, at all times, is accompanied by the host Member; and

**D.** The Member Host fully supervises the Minor and strictly observes all Operating Procedures and Range Rules.

A Minor between the ages of 9 and 12 years of age is permitted on the rifle range, if all the following conditions are satisfied: All of the conditions set forth above are satisfied.

**a.** The Host does not fire any firearms, except to directly instruct the Minor in its use and operation.

- b. The firearm used by the Minor is loaded with only one (1) round at a time; and
- c. The host Member may bring no more than one Minor less than 12 years of age per visit to the range.
- d. A Minor less than 12 years of age is not permitted on the handgun range at any time.

A Minor less than 9 years of age is not permitted on any SLSA range at any time.

**4. PUBLIC USE:** A nonmember may not enter or use the facilities and ranges for any purpose without the express permission and consent of SLSA. SLSA reserves the right to host certain events where the general public is invited. Public events are posted on the SLSA web site [[www.slsa.club](http://www.slsa.club)].

**5. COMMERCIAL USE:** The Commercial Use of the facilities and ranges is PROHIBITED, unless approved in writing by the Board and signed by the SLSA President. Commercial Use includes, but is not limited to, all private firearm training of any kind. A member may not designate a student or client as a “guest” for private instruction.

The Board of Directors may entertain the rental of the facilities to Members for private gatherings or events. Proof of insurance, a cleaning deposit or other security is required.

**6. VOLUNTEER SERVICE:** Members are required, if able, to volunteer their time to SLSA by joining a Committee or Match Group, participating in a scheduled work party, assisting at special events and matches, or participating in sponsored events. The Board of Directors, in its absolute discretion, may authorize credit toward the payment of the annual dues for volunteer service.

To qualify and maintain Membership status, a Member must provide a minimum number of service hours per year. See Chapter 3 on Service Hours for details.

**7. RANGE SAFETY OFFICER (RSO):** The Directors, Safety/RSO Committee Members, and all Committee Chairmen are authorized to address rule violations and may refuse any person the use of the range. If you are asked to either comply with a

Range Rule or to leave the range for any reason, you must follow the directions. If you believe the action was not warranted, you may attend a Board meeting to address the issue.

Every Member is expected to follow the Operating Procedures and Range Rules, and to file an Incident Report of any person observed violating the Range Rules.

## **8. ALCOHOL AND DRUG POLICY:**

- A.** SLSA allows the consumption of alcoholic beverages at certain events and social gatherings in specifically designated areas of the facility. These areas include the clubhouse and adjacent parking lots. Alcoholic beverages are not permitted on any of the firing ranges.
- B.** No person may enter the firing line or engage in any “live fire” on any range after consuming any amount of alcohol or after taking a prescription or nonprescription drug or narcotic that impairs motor function.
- C.** Any person consuming an alcoholic beverage and/or a drug or medication that impairs motor function shall not handle any firearm on SLSA property within eight (8) hours after ingestion of the beverage, drug and/or medication.
- D.** A person in violation of these rules or found to be under the influence of an alcoholic beverage or intoxicating substance shall be required to leave the premises. A Member in violation of this rule shall be brought before the Board for disciplinary action.
- E.** SLSA does not permit the possession or consumption on its property of any legal or illegal drug or narcotic; including cannabis and marijuana. Anyone in violation of this rule will be required to leave the premises and law enforcement shall be notified. A member in violation of this rule shall be terminated for life.

**9. LOSS OR RESTRICTION OF MEMBERSHIP PRIVILEGES:** The Operating Procedures and Range Rules are enacted for the welfare and safety of all Members. A Member in violation of the rules and procedures is subject to

the loss or restriction of their membership privileges. The Board has discretionary authority to impose a wide range of sanctions against an offending Member, including revoking his/her membership and barring the offender for life from rejoining SLSA. A Member is entitled to a hearing before the Board prior to the imposition of sanctions. The rules and procedures governing disciplinary hearings are set forth in the Bylaws.

The Board may summarily suspend a Member's privilege to enter and use the ranges or facilities pending a hearing for disciplinary action upon finding that the member has materially violated the Operating Procedures and Range Rules and that a temporary suspension of the membership privileges is in the best interests of the Club.

**10. DISPLAY OF MEMBERSHIP CARDS:** Every Member shall wear their membership card in a visible location while on the rifle and handgun ranges. Exceptions to this rule include special events, matches, meetings, the Archery Range, SPR, and the Trap and Skeet Range.

**11. DISPLAY OF RANGE RULES:** The Range Rules are displayed at the Rifle, Pistol, and Shotgun ranges. The Range Rules are also available on the SLSA website and upon request.

**12. SPECIAL EVENT RULES AND MATCH FEES:** The Match Director of a special event or match may temporarily modify or alter any of the Range Rules to accommodate the unique circumstances of the event. A fee may be charged to participate in a special event or match. Such fees are common in Varmint Rifle, Black Powder, High Power, and Archery matches. The Match Director determines the fee amount. For Range Rule and fee information contact the Special Event Match Director.

**13. RANGE CLOSURES:** All ranges will be closed for all use on Thanksgiving, Christmas day and Easter. Ranges may also be closed on other national holidays or for maintenance and repair, as determined by the Board. Always check the Club website <https://slsa.club/calendar/> for current operating hours and closures.

## **CHAPTER 2: RANGE RULES**

**1. SHOTGUN RANGE RULES:** SLSA maintains four (4) ranges for trap and/or skeet. These Ranges are open Wednesday evenings from 5:00 to 8:00 p.m. and on Sunday from 9 a.m. to 1:30 p.m. Skeet hours will vary from time to time. Special Events and extended shooting hours are subject to approval by the Board of Directors. There is a separate cost for shooting trap and skeet. Junior members are charged a lower rate than guests. For more information contact the Trap and Skeet Officer.

**a.** Hearing and eye protection is MANDATORY for all persons using the Shotgun ranges. All shotguns must be unloaded and the actions open, except on the firing line. All NRA gun safety Rules are enforced on the Shotgun Ranges. Trap shooters must use #7.5 shot or smaller. Skeet shooters must use #8 shot or smaller. Larger shot, buck shot and slugs are prohibited.

**b.** Hand launchers or personal clay throwers may be used on Trap Field #4, when not in use. The clay targets must travel no farther than the field in front of the club trap house and all shooting must be directed toward the hill.

**c.** The pattern board on the right edge of Trap Field #4 may be used only if that field is not occupied. Only #7.5 shot or smaller is permitted. No steel shot is allowed.

### **A. SHOTGUN SAFETY PROCEDURES:**

**1.** Hearing and eye protection is MANDATORY for all persons using the Shotgun ranges.

- 2.** All shotguns must be unloaded, including empty shells and the actions open, except on the firing line. A break open shotgun may be closed when it is in the gun rack, but it shall not contain a live or empty shell.
- 3.** All shotguns, except break open, will be transported with the action open and the muzzle pointing up. Break open shot guns will be broken open. All NRA gun safety Rules are enforced on the Shotgun Ranges.
- 4.** All trap help must have a flag or other warning device to warn any person(s) exiting from the trap house.
- 5.** When the trap house is being loaded, shooters must remain behind chain link fence until trap house loader is clear of field.
- 6.** The practice of tracking targets behind a shooting squad is prohibited.
- 7.** A shooter shall place a live shell in their gun only when on a post facing the traps.
- 8.** In Singles and Handicap shooting, the shooter may place only one (1) live shell in their gun at a time and must remove it or the empty shell(s) before moving from one post to another.
- 9.** In Doubles shooting, the shooter may place two (2) live shells in their gun at a time and must remove both live and empty shells before moving from one (1) post to another. In changing from one (1) post to another, the shooter shall not walk in front of the firing line and all actions will be open.
- 10.** Pick up your empty shotgun shell hulls only after the squad has completed shooting.
- 11.** DO NOT sweep any person with the muzzle of your firearm at any time.
- 12.** Placing or resting the muzzle of a shotgun on a shooter's foot is prohibited.
- 13.** Only shooters shooting at the time and shoot officials may be on the field during a shoot.
- 14.** Sporting shotguns with minimum barrel length of 26" may be used on the Trap and Skeet fields.
- 15.** Shotguns with barrel lengths of less than 26" may not be used on the Trap and Skeet range. They may be used on the patterning board with lead shot or with slugs on the rifle range.

16. Tactical or Home Defense shotguns may not be used on Trap and Skeet fields. Exception is junior .410 shotguns with minimum barrel lengths of 18".
17. No Shooting from Skeet position #1 when the rifle range red lights are on.

**2. MUZZLELOADER RULES:** A MUZZLELOADER is any muzzle loading rifle or pistol that loads from the muzzle, or into the chamber of a revolver cylinder. SLSA encourages use of the rifle and pistol ranges for muzzleloader / black powder practice and competitions. For more information contact the Black Powder Chairmen.

**A. MUZZLELOADER RANGE RULES & SAFETY PROCEDURES:**

1. Hearing and Eye Protection is MANDATORY.
2. CARRYING MUZZLELOADERS, RIFLES AND PISTOLS – Muzzleloading rifles and pistols will be carried between the loading benches and the firing line with the muzzle above the shooter's head and pointed directly up.
3. BLOWING DOWN THE BARREL - There will be NO blowing down the barrel that requires the head to be in front of the muzzle. A flexible blow tube may be used at the shooter's option, provided that the shooter's head is not placed in front of the muzzle.
4. LOADING FLINTLOCK MUZZLELOADERS - All flintlock muzzleloaders must be loaded with the frizzen and hammer in the forward position.
5. SWABBING BETWEEN SHOTS - Swabbing between shots with a damp patch to eliminate the possibility of glowing embers igniting the next powder charge is recommended.
6. CAPPING/PRIMING - Shooters may cap/prime only on the firing line with the muzzle pointed down range.
7. LOADED MUZZLELOADER, RIFLE OR PISTOL - No loaded muzzleloader, rifle or pistol shall be taken from the firing line.
8. CLEARING MISFIRES - Extreme caution must be used, including reasonable care to inform neighboring shooters. The removal of the ball or bullet must be done in such a manner that there is no danger to persons or property. The use of

a CO2 ball discharger is recommended and is considered the safest method of ball removal.

9. Only Black powder or a BATF approved black powder substitute may be used.

10. POWDER MEASURE - A separate powder measure or holder will be used to carry the powder charge from the container to the muzzle of the gun. Charging directly from horn or flask is unsafe and is not permitted.

11. OPEN POWDER CONTAINERS - There will not be any open containers of powder or powder substitute on the firing line or loading benches of any range.

## **B. MUZZLELOADER HANDGUNS:**

1. No capping or priming until the handgun is pointed down range on the firing line.

2. Load all flintlocks with frizzen open and hammer down.

3. The cylinder of a revolver, whether it is in the pistol or not, is "hot" if it is loaded and will not be capped until it is in the revolver and pointed down range on the firing line.

4. All loaded chambers will be capped prior to firing the first shot.

5. Pistol stands and equipment placed on the front bench should be kept to a minimum.

**2. RIFLE AND HANDGUN RANGE RULES:** The rifle and handgun ranges are available to all Members. These ranges are open every day from 9:00a.m. until 4:30 to 5:00 p.m. depending on the season. No shooting before 9:00 am. Rifle and Pistol Range opening and closing times will be signified by a short horn blast. The cease fire time is also found on the SLSA website. In certain instances, the Board may change the range hours to accommodate a special event or other circumstance. A Member discharging a firearm either before or after range hours may have his/her membership suspended or revoked.

**A. PERMITTED FIREARMS:** Only the following firearms may be discharged:

**ON THE RIFLE RANGE:**

- i. A Centerfire or Rimfire Rifle using a cartridge less than .50 caliber.
- ii. A Muzzleloader using a .75 caliber projectile or less.
- iii. A Shotgun using slugs; and a single shot Handgun using a centerfire rifle cartridge less than .50 caliber and discharged from the bench.

**ON THE HANDGUN RANGE:**

- i. A revolver or semi-automatic pistol using a centerfire or rimfire cartridge less than .50 caliber.
- ii. A Muzzleloader pistol using a .69 caliber projectile or less; and
- iii. A Rimfire rifle .22 caliber or less.

**PROHIBITED FIREARMS ON BOTH THE RIFLE AND HANDGUN RANGES:**

- i. A machine gun or a firearm capable of automatic fire.
- ii. A shotgun loaded with any size shot.
- iii. Any firearm on the handgun range chambered for rifle caliber centerfire rounds.
- iv. Any firearm on an AR platform chambered for centerfire rounds having a barrel length less than 16" or an overall length less than 26".
- v. Armor-piercing, tracer, reactive, incendiary, or explosive ammunition; and
- vi. A firearm that uses a .50 caliber BMG case regardless of bullet diameter.

**B. SAFETY LIGHTS:** Red flashing safety lights are installed at the Rifle and Pistol Ranges. They shall be manually activated anytime a 'cease fire' is called or when anyone moves forward of the shooting line. The control switch to turn 'on' and 'off' the light for each range is located near the center of the shooting line.

**1. IF THE RED FLASHING LIGHTS ARE "ON," DO NOT FIRE, STEP AWAY FROM THE BENCH AND STAND BEHIND THE YELLOW LINE.**

2. When the RED flashing lights are “ON” the rifle and/or pistol ranges are in a “CEASE FIRE” condition. If you see an unsafe condition, turn on the lights and call a ‘CEASE FIRE.’ Safety is everyone’s responsibility. When in doubt DO NOT FIRE.
3. When the red flashing lights are “OFF” the rifle and/or the pistol ranges are in a “LIVE FIRE RANGE” condition.

**C. SAFETY PROCEDURES:** All persons shall observe the following:

1. Hearing and eye protection IS MANDATORY and must be worn at all times while in a live fire range condition. When the red flashing lights are “ON” hearing and eye protection is not required to be worn.
2. All firearms must be in a case when brought to the Rifle and Handgun Ranges. Firearms shall be uncased and cased ONLY on the firing line bench. The only exception is black powder rifles. A waiver of this rule may be granted for Club sanctioned events by the Match Director.
3. The loading of any device that holds a supply of cartridges (magazines, clips, etc.) for rifle or pistol will be done ONLY on the firing line bench. A waiver of this rule may be granted for Club sanctioned events by the Match Director.
4. A loaded gun has no place at the range other than the firing line. When carrying a firearm, it must be unloaded, the action should be open, and the muzzle pointed in an upward position.
5. No firearm on the Handgun Range may be handled, loaded or unloaded behind the “Yellow Safety Line.”
6. Except when in the possession of the shooter on the firing line during live fire, all firearms must be unloaded with the actions open.
7. A rifle’s action is open when the bolt or slide is locked back, and the magazine is removed.
8. A pistol action is open when the cylinder is open, or the slide is locked back, and the magazine is removed.
9. An open bolt indicator must be inserted into any firearm that is either unattended or left on the shooting bench during a cease fire.

10. During a “cease fire” all persons shall secure their firearms and step back and remain behind the “Yellow Safety Line.”
11. No firearm may be handled during a “cease fire.” This includes cased firearms or firearms placed on the racks or the tables behind the firing line.
12. No rapid fire is permitted. You must allow at least thirty (30) seconds between shots on the rifle range and one (1) second between shots on the handgun range.
13. Never cross in front of the firing line during “live fire” for any reason. This includes firing a firearm in front of the firing line or retrieving dropped ammunition or brass during a “live fire” period.
14. When shooting from a standing position on the rifle range, the shooter's shoulders and muzzle position should be in line with the adjacent seated positions.
15. When shooting from an open position on the pistol range, the shooter's shoulders and muzzle position should be in line with the adjacent firing bench positions.
16. Notify the RSO, if present, when there is a firearm stoppage or malfunction.
17. Dry firing is permitted only at the firing line and only when authorized.
18. No person shall go behind the permanent target boards for any reason during shooting hours.
19. No item that obscures a shooter is permitted on a firing bench. All large gun cases and gear bags shall be kept either on or under the back bench.
20. All persons using the Rifle and Handgun ranges must follow all instructions on the posted signs.
21. The NRA gun safety rules are observed and enforced.

**D. TARGETS:** The rifle range has target board positions at 25, 50, 75 and 100 yards. The handgun gun range has target boards from 7 to 50 yards. Only paper targets placed on a provided target board may be used. Steel targets may be used if approved by the Board. No other targets are permitted, including reactive or explosive targets, bottles, cans, rocks, or items of opportunity.

To reduce ricochets, the shooter must shoot into the vertical embankment behind the target boards. All targets must be placed on the face of the target board and be not less than three (3) feet from the ground. Targets may not be placed on or over the back stop supports or uprights. The 200-yard target house on the rifle range is closed and may not be fired at.

No person may fire at a target beyond the 100-yard target board on the rifle range or the 50-yard target board on the handgun range without authorization.

**3. CONCEALED AND HOLSTER FIREARM POLICY:** Except as provided below, no person may carry a holstered or concealed firearm, whether loaded or unloaded on SLSA property.

**A. CONCEALED:** A Member may carry a concealed handgun on SLSA property under the following conditions:

- a. The Member is in good standing, including performing all service hours.
- b. Holds a valid California CCW permit and the firearm is listed.
- c. Attend a SLSA Monthly CCW Practice and is found to be proficient by the SLSA RSO.
- d. The firearm is removed/replaced at the firing line per the procedure below.
  - i. A firearm may be removed from concealment only for the purpose of target shooting and only within the holster draw area (southeast end of pistol range and to the right of (behind) the painted red line.)
  - ii. Once removed from the holster, the firearm is to be unloaded (cleared) (cylinder open or slide locked and magazine removed)
  - iii. Once unloaded (cleared), the firearm is to be transported from the holster draw area with the firearm unloaded (cylinder open or slide locked and magazine removed) with the muzzle pointed in an upward position and the general rules (below) are to be followed.
  - iv. Once target shooting has been completed the firearm may be brought back to the holster draw area (following the applicable transport procedures) reloaded with self-defense ammunition, re-holstered and re-concealed.

**B. DRAWING A HOLSTERED FIREARM:** A member that wants to draw a holstered firearm for target practice must adhere to the following rules:

1. The handgun, whether loaded or unloaded, is holstered only in the designated holster draw area located on the far south end of the handgun range.
2. Transport of a firearm to and from the holster draw area will be done with the firearm unloaded (cylinder open or slide locked and magazine removed) with the muzzle pointed in an upward position,
3. The firearm shall be unloaded, cylinder open or slide locked and magazine removed, and placed on the front bench with muzzle pointing toward the target boards, if a cease fire is called or a person is down range.
4. The only approved holster position must be a strong side outside the waistband holster. No other holster positions or holsters are permitted for holster draw practice.
5. The shooter must use a “controlled straight slow draw” to remove the handgun from the holster. A fast draw is not permitted.
6. The open area in the middle of the handgun range is for target access only. Live fire is prohibited in this area.
7. All other range rules must be observed.

**EXCEPTIONS:** A member participating in a special event on the SPR may carry a holstered handgun under the direction of the event instructor or match chairman; provided carrying a holstered firearm is an integral part of the event.

**4. ARCHERY RANGE RULES:** The Archery Range is located on the westerly portion of the property. This range is open daily from 8:00 a.m. to dusk for all Members. Targets range from 10 to 80 yards. Only archery equipment is permitted in this range. Crossbows, firearms, and air guns are prohibited. Arrows must have field points. No broad heads or hunting arrows are allowed. Archers must launch their arrows standing at the firing line. No person shall cross the firing line until a cease fire is called and all archers secure and place their bows in a rest.

The Archery Range is CLOSED when any of the Trap and Skeet machines are in use.

**5. SPECIAL PURPOSE RANGE (SPR):** A range dedicated to firearm training and special events is located at the easterly end of the facility. This range is closed to Members and may be used only as authorized by the Board. A Director, Officer, SLSA RSO, or Firearms Instructor must directly supervise access and use of this area. Violators are subject to the loss of membership. To use this area for a special activity, submit a written request to the Board of Directors for consideration. Persons using this range are responsible to clean the range of all trash and spent brass, and to secure it after use.

**6. NRA GUN SAFETY RULES:** Every person that or uses any SLSA Range shall follow the NRA Rules for Safe Gun Handling.

**A. Fundamental Rules for Safe Gun Handling:**

- a. Always keep the gun pointed in a safe direction.
- b. Always keep your finger off the trigger until ready to shoot.
- c. Always keep the gun unloaded until it is ready to use.

**B. Rules for Safe Use:**

- a. Know your target, what is in the line of fire and what is beyond it.
- b. Be sure the gun is safe to operate.
- c. Know how to use the gun safely.
- d. Use only the correct ammunition for your gun.
- e. Wear eye and ear protection as appropriate.
- f. Never use alcohol or drugs before or while shooting.
- g. Always treat all guns as if they are ALWAYS LOADED.

### **C. General Safety Rules:**

- a. Know and obey all range commands.
- b. Know where others are at all times.
- c. Shoot only at authorized targets.
- d. Do not handle a firearm while others are downrange.
- e. Do not stand at the firing line while others are downrange.
- f. On the command of “**Cease Fire**” immediately Stop Shooting

**7. POST SHOOTING RESPONSIBILITY:** Every Member is responsible to keep the ranges and SLSA property clean at all times. When finished using a range, a Member shall remove his/her target(s), return the target stands, clean up the shooting area of all trash and spent brass, and thoroughly wash their hands with soap and cold water or a lead removal wipe.

Brooms, dust pans and trash containers are located near the tables behind the firing lines. Spent brass may be deposited in the marked containers. Before leaving, inspect the area to ensure that you have collected all your belongings.

## **CHAPTER 3: SERVICE HOURS**

**1. POLICY:** Except as provided in Paragraphs 7 and 8 below, all Members are required to perform Service Hours. ALL MEMBERS ARE REQUIRED TO PERFORM FIVE (5) HOURS PER YEAR TO MAINTAIN THEIR MEMBERSHIP STATUS. The reasons for requiring members to perform service hours are:

**A.** SLSA is a “social and recreational club” that enjoys favorable tax status as a nonprofit corporation under IRC 501(c) (7). To qualify SLSA must encourage the “commingling” of its members for social, recreational, or similar purposes.”

**B.** SLSA recognizes that its members possess a broad range of skills, talents, and experiences. SLSA wants its members to participate in the operation and

governing of SLSA and contribute a small portion of those skills, talents, and experiences to benefit both SLSA and its members; and

**C.** For more than ninety years, SLSA has had a positive impact on both its members and the community at large. To continue to have a positive influence, the membership must take an active interest in the operation and governing of SLSA.

**2. “SERVICE HOUR” DEFINED:** A Service Hour is a unit of participation by a member in the events, operations or governing of SLSA. The term service hours are broadly defined to include all forms of membership participation that benefit SLSA. Service Hours are either Active or Passive depending on whether the service directly benefits the Club or is participatory.

**3. EXAMPLES OF “SERVICE HOURS”:** Service Hours are awarded to a member for participation in any SLSA sponsored event or match, volunteering assistance in its operations, and participating in the governing or administration of SLSA.

For example, a member is awarded a passive service hour for participating in any of the monthly matches held for rifle, pistol, shotgun, and archery or attending a general meeting.

A member is awarded active service hours for volunteering his/her time to assist one of SLSA’s Committees, helps in organizing or running an event, provides assistance to an officer or board member in performing their duties, or holding an office or a position on the Board.

**4. CALCULATING “SERVICE HOURS” CREDITS:** A member is awarded one (1) Passive Service Hour for each time he or she participates in a sponsored event or match. Active Services Hours are awarded by joining a Committee or a sponsored match or event group and providing assistance, as requested. The Committee Chairman or Group director for which the member’s participation occurs shall determine the number of Service Hours earned for the participation.

**5. FAILURE TO PERFORM MINIMUM “SERVICE HOURS”:** Service hours are a means of promoting membership participation in SLSA. They are COMPULSORY. If a Member does not fulfill the annual Service Hour minimum, he or she may lose the privileges of Membership upon the expiration of their annual membership and their membership may not be renewed.

**6. INABILITY TO PROVIDE ANY SERVICE TO SLSA:** If for any reason a Member is unable to earn Service Hours, the member shall contact the Board, in writing, and explain the reasons. The Board will consider all the reasons for the inability to provide service and will either grant an exemption from service or seek to accommodate the member with an alternative to service. A request for excuse for service will be liberally considered.

**7. MEMBERS NOT REQUIRED TO PERFORM “SERVICE HOURS”:**

A Full Member is NOT required to perform additional service or earn any service hours, as follows:

**A.** Life Members are NOT required to perform any additional service hours to maintain his or her Full Membership. A Life Membership is an honorary award granted to a member that distinguishes himself or herself for extraordinary service and dedication to SLSA; and

**B.** Any Member that is seventy (70) years or older is not required to perform any additional service or earn Service Hours.

**8. SERVICE HOURS AS DUES CREDITS:** Service hours that directly benefit SLSA (“Active Service Hours”) earned in excess of the minimum required may be used as a credit toward the annual dues. Passive Service Hours may not be applied for credit toward the annual dues.

The Board, in its sole and absolute discretion, will determine the value of the excess Active Service Hours and apply the credit to the annual dues owed by the member. Additional incentives and hours toward the annual dues may be granted to members participating in certain activities, or as determined by the Board to be appropriate for a member providing extraordinary service.

**9. REPORTING “SERVICE HOURS”:** Each member shall state in their application for renewal of membership the total number of service hours earned the prior year. SLSA reserves the right to audit a member’s claim for earned Service Hours up to one year following the date of the application for membership renewal.

If requested to provide proof of earned Service Hours, a member must obtain and submit a certificate from the Committee or group served signed by the Committee Chairman or Director stating the number of Service Hours earned during the prior year.

**10. SERVICE HOUR ROLLOVER:** Excess Service Hours, whether active or passive, expire the year they are earned and may not be rolled over. Service Hours have no monetary value, except as set forth in Paragraph 8 of this Chapter 3.

**11. SERVICE HOURS NOT TRANSFERABLE:** Service Hours belong to the member earning the credit and may not be transferred or assigned.

**12. LOSS OF SERVICE HOURS:** Excess Active Service Hours may not be applied as a credit toward the annual dues, if:

1. The member’s membership is terminated for any reason,
2. The member does not possess the qualifications for membership,
3. A Director resigns before the expiration of his / her term,
4. A Director is removed from office for cause,
5. An Officer resigns before the expiration of his / her term without providing sixty days written notice, or
6. An Officer is removed from office for cause.

**B. COMMITTEE DIRECTORY:** Attached as Appendix 3 is a “SLSA COMMITTEE STRUCTURE” describing the Committees and Groups that a member may join to earn qualifying Service Hours. To join contact the Committee Chairman or Group Director, at the number or address provided.

## CHAPTER 4: EMERGENCY RESPONSE PLAN

**1. FIRE EMERGENCY:** Every SLSA member is an integral part of the Fire Safety Program. This responsibility must be taken seriously. It is our duty to protect fellow members and guests from accidents and fires. Safe range conditions and the knowledge of how to respond to an emergency are often the difference between safety and serious injury, or even death. The best protection is prevention. Prevention means that every member keeps the ranges and adjacent areas neat and clean, follows all Operating Procedures and Safety Rules, and knows the procedures for notification and activation of the Fire Plan. It is the responsibility of every Match Chairman, Range Safety Officer, and Director to implement and follow these guidelines.

**FIRE RESPONSE PLAN:** If a fire occurs, remember the acronym **R-A-C-E-R:**

**RESCUE:** In the event of a fire, rescue those persons that can be rescued safely, as well as you, by proceeding to an area out of the immediate location.

**ALARM:** If you smell smoke, see fire, or see smoke, dial 911 and report the problem.

**CONFINE:** If indoors close all windows and doors in your area. This will confine or slow the spread of smoke and fire.

**EXTINGUISH:** If you can do so safely, extinguish the fire if it is small, contained or not spreading beyond the immediate area. Fire extinguishers are located in the clubhouse and the target shed. Learn about their locations in your work area.

Remember, these fire extinguishers are designed to put out a small fire. If the fire has spread beyond the area of origin, or it cannot be put out safely, then confine the area.

**RELOCATE:** Relocate people to a safe area away from the fire.

**RESPONSIBILITIES IN THE EVENT OF A FIRE:** A member who suspects or locates a fire has a duty to protect him/her and others, as outlined above in the SLSA Fire Response Plan. This includes:

- a. Follow the SLSA Fire Response Plan (R-A-C-E-R), see above.
- b. Advise visitors/guests to stay in their location.
- c. Should evacuation become necessary, account for visitors, prior to and after evacuation.
- d. Once the fire is contained or extinguished, report to the Club President the details of the incident.

**2. MEDICAL EMERGENCY:** Each SLSA member is an integral part of the Safety Program. It is our duty to protect fellow members and guests from accidents. In a medical emergency, it is the responsibility of every Match Chairman, Range Safety Officer, and Director to implement and follow these guidelines.

**MEDICAL EMERGENCY RESPONSE PLAN:** If present during a medical emergency, you shall assess the situation, and depending upon your qualifications take the following steps:

- 1. Take Charge of the Situation.** The Event Committee Chairman or Range Safety Officer on duty should take charge of the situation should an emergency occur.

**For a Minor Injury:**

- a. Render aid.
- b. Direct person to seek appropriate medical attention.
- c. Complete report for the record.

**For a Major Injury:**

- a. Render Aid.
- b. Call 911.
- c. Direct the emergency vehicle to the incident location.
- d. Record the times and actions taken during the emergency.
- e. Have all witnesses write down their observations.

- f. Continue aid until Emergency Medical Support (EMS) arrives.
- g. Complete Incident Report for the record.

**FIRST AID EQUIPMENT:** First Aid Kits are located in the Clubhouse and Rifle Range House. If the person in charge has any doubts as to whether an injury can be treated, call EMS.

**AID PROCEDURES:**

- a. Identify self to the injured.
- b. Provide care only within your level of training.
- c. Call 911
- d. Inform injured of aid offered.
- e. Receive verbal permission from an injured person prior to giving care.
- f. Refrain from giving care to a conscious injured person who objects.
- g. Assume permission if the injured person is unable to respond.
- h. Move the injured only if life is endangered.
- i. Check the injured for life threatening condition before providing care.
- j. Do Not provide any internal medications unless directed by EMS
- k. ADDRESS IS 10400 Santa Clara Road, Atascadero.

**INCIDENT REPORT:**

- a. Complete the Incident Report Form and submit it to SLSA.
- b. If the accident involves a gunshot injury, notify the police. If a gunshot injury is hunting related, Fish & Wildlife must be notified.

## APPENDIX 1: SLSA MEMBERS' CODE OF CONDUCT



1. The Santa Lucia Sportsmen's Association is a private club that fosters a culture that values, appreciates, and respects all its Members, their families, guests, and all staff, and its Members shall conduct themselves in a manner consistent with these values.
2. Members are responsible for ensuring that their own behavior and that of their family members and guests comply with this code of conduct, the Standard Operating Procedures and all other applicable SLSA bylaws, policies, rules, regulations, parking restrictions, and other instructions.
3. Members shall conduct themselves in a sportsmanlike manner in all Club activities, emphasizing the safe use and handling of firearms and observing all applicable rules, and standards of courtesy and etiquette.
4. SLSA has pledged to perpetuate its long history of valuing diversity, and its Members shall treat others with courtesy, dignity and respect regardless of race, color, national origin, creed, age, gender, religion, marital status, sexual orientation, disability or any other condition protected by law.
5. Members shall not harass or threaten, verbally, physically or otherwise abuse or retaliate against any Member, family member, guest or staff member.
6. Members shall treat SLSA staff in a respectful manner, shall not reprimand, direct, or verbally, physically or otherwise abuse any SLSA staff member. Any complaints or suggestions about staff are to be made in writing addressed to the Board of Directors.
7. Members are bound to act "IN THE BEST INTERESTS OF THE CLUB" and shall not engage in any act likely to endanger the welfare, safety, harmony or good reputation of the Club, its Members, staff or guests. In particular, and not by way of limitation, the following conduct is prohibited:
  - a. Deliberate or careless damage or destruction of any SLSA property, or the property of any Club Member or staff;
  - b. Removing or borrowing SLSA property or assets without prior authorization;
  - c. Unauthorized use of SLSA equipment, time, materials, or facilities;
  - d. Provoking a fight or fighting at any time on the property;
  - e. Carrying firearms or other dangerous weapons on the property in a hazardous or unsafe manner;
  - f. Commission of a crime or engaging in criminal conduct of any sort;
  - g. Causing, creating, or participating in a disruption of any kind on the property;



- h. Use of abusive or threatening language toward a Member, guest or staff of SLSA;
- i. Violating any safety, health, security or SLSA policy, rule or procedure;
- j. Committing or involvement in any act of unlawful harassment of another individual;
- k. Controlled substances, as defined by California and Federal laws, are not permitted on the Club property.

8. Members shall cooperate in a courteous and respectful manner with SLSA staff, the Board of Directors and Officers regarding any review, investigation or other issues of compliance with this code of conduct or any other SLSA bylaws, rules regulations, procedures, restrictions or instructions.

SLSA Board Approved 02/17/26

**APPENDIX 2: INCIDENT REPORT FORM**

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Describe the incident: Provide the names or a description of the person(s) involved in the incident:

If an injury occurred, describe the injury and how it happened:

Describe Evidence Collected (Photographs, Documents, Material Items)

Witness Statements: Interview witnesses separately. Use attachments if needed.

Witness (Name): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Statement Attached: Yes No

Incident Report completed by: Name:

Address:

Telephone Number:

Email: \_\_\_\_\_

Date: \_\_\_\_\_ Signature \_\_\_\_\_

## APPENDIX 3: SLSA COMMITTEE STRUCTURE

**PRESIDENT:** The President is a member of all SLSA Committees. His function is to observe the Committee operations and ensure that they perform their stated objectives. The President will require each Committee Chair and each match Director to present a report of its activities at the monthly General Meeting.

**VICE-PRESIDENT:** The Vice-President is a member of all Committees and shares with the President the duties and responsibilities to ensure that the Committees are performing their stated objectives. In performing these duties and responsibilities the Vice-President has the same powers as the President.

**FINANCE COMMITTEE (“FC”):** The FC oversees all financial matters of SLSA; including banking, accounting, budgeting, and auditing. The FC prepares financial statements and budgets for the review and approval of the Board. The FC issues opinions and recommendations for all proposed financial expenditures. The FC manages the accounting, banking, and auditing of Component Sales. The Treasurer is the committee chair. The President and the Trap Director are the vice-chairs. Other Directors and selected SLSA members also serve on the committee.

**PUBLIC RELATIONS COMMITTEE (“PRC”):** The PRC coordinates all public relations with SLSA. This includes print, radio and television advertising, and community relations. The PRC also prepares and circulates intra-Association media, including the newsletter, announcements, and events for SLSA. The PRC shall respond to all general members and outside inquiries. The Board shall elect the committee chair. Directors and selected SLSA members also serve on the committee.

**ADMINISTRATION COMMITTEE (“AC”):** The AC oversees all administration and membership matters for SLSA. This shall include the maintenance and preparation of corporate records and minutes, the preparation, maintenance and updating of membership lists and rolls, preparing and processing membership renewals and new membership applications, and all other matters pertaining to the administration of SLSA and its members. The AC will present rules and guidelines for “Service Hours.” The Secretary is the committee chair. The committee chair shall appoint a vice-chair. Other Directors and selected SLSA members may also serve on the committee.

**SAFETY COMMITTEE (“SC”):** The SC is responsible for enforcing all Operating Procedures and rules (“SOP”) for the Rifle and Pistol Range, the Trap and Skeet Range, the Archery Range, and the Special Purpose Range (SPR). The SC shall establish and operate a Range Safety Officer program. The SC shall review all security camera recordings and report any serious safety violations to the Board; recommend if the reported violation requires a hearing for disciplinary action against the member(s) in violation of the SOP; and to notify, in writing, any member committing a serious safety violation of the reason for, and time and date of the hearing. The Executive Safety Officer is the Committee Chair.

**MAINTENANCE COMMITTEE (“MC”):** The MC shall oversee the maintenance and improvements for all SLSA facilities and ranges. The MC shall prepare, in writing, a proposal for improvements and maintenance of the facilities and ranges for each calendar year, together with an itemized cost estimate and time for completion for each maintenance and improvement item. The MC shall take all necessary steps to see the projects completed within the approved budget. The Rifle & Pistol Director shall be the committee chair.

**SHOOTING SPORTS & EVENT COMMITTEE (“SEC”):** The SEC shall oversee all events and matches held by SLSA. The SEC shall manage the match directors for all regularly scheduled matches, including Black Powder, Varmint Rifle, Junior Rifle, Trap & Skeet, Archery, Junior Shotgun, Club Shooting Events, and High-Power Rifle. Each Director, Officer, Match Director, and sponsor of each and every special event and shoot is a member of the committee. Selected SLSA members may also serve on the committee. The Board, acting in its official capacity, is the Committee Chair. Unless otherwise directed by the Board, the person or persons sponsoring an event, or a shoot, are responsible for all aspects of the event or shoot, including its organization, staffing, management, operation, and restoration of the facility.

**WOMEN’S EVENTS COMMITTEE (“WEC”):** The WEC organizes shooting clinics taught by women, for women. Meet new friends and learn a sport you can enjoy for a lifetime. We want to encourage, educate, and mentor women to learn firearm handling skills in an atmosphere that is SAFE, comfortable, non-threatening, and FUN. Attend a clinic if you have no experience with firearms, want to review basic safe handling skills, or want to learn techniques that make it easier to improve your shooting skills. The Women’s Director shall be the committee chair. The committee chair shall appoint a vice-chair. Other Directors and selected SLSA members may also serve on the committee.

**ADA GRANT COMMITTEE:** SLSA is required to make extensive physical improvements to remove barriers to access at its facility under the Federal Americans with Disabilities Act of 1990 and concurrent California statutes. The Grant Committee is responsible to raise monies for these improvements. This is one of the most important Committees. We welcome the assistance of any member that has fundraising experience and can help us to achieve our goals.

**ADA IMPROVEMENT COMMITTEE:** This Committee is tasked with performing the required ADA improvements. Members with experience and willing to help are welcome.

## APPENDIX 4: COMMITTEE & MATCH APPLICATION

Name (Print): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Email: \_\_\_\_\_

I request membership in the following Committee(s) or Group(s):

(Check the Committee(s), you would like to serve. If you select more than one, indicate your preference by sequentially numbering your selections.)

### ACTIVE SERVICE CREDITS:

Administration Committee (Clerical, Membership, Website) \_\_\_\_\_

Finance Committee \_\_\_\_\_

Safety / RSO Committee \_\_\_\_\_

Maintenance Committee \_\_\_\_\_

ADA Grant Committee \_\_\_\_\_

ADA Improvements Committee \_\_\_\_\_

Women's Events Committee \_\_\_\_\_

Trap & Skeet Group \_\_\_\_\_

### PARTICIPATORY SERVICE CREDITS

Black Powder Match \_\_\_\_

Trap & Skeet Shoot \_\_\_\_

High Power Rifle Group \_\_\_\_

CCW Practice Group \_\_

Varmint Match \_\_\_\_\_

Background & Experience (Brief description): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## APPENDIX 5: GENERAL RELEASE OF LIABILITY FORM

READ THESE FORMS CAREFULLY IT AFFECTS YOUR LEGAL RIGHTS  
ASSUMPTION OF RISK AND HOLD-HARMLESS AGREEMENT

I, \_\_\_\_\_, in consideration for permission to enter the buildings and premises of the SANTA LUCIA SPORTSMEN ASSOCIATION (SLSA), for the purpose of firearms use, shooting of firearms, observing the shooting of firearms, and/or any and all other purposes whatsoever; do voluntarily and expressly, for myself, my heirs, executors, administrators, and assigns, by this instrument forever, unless revoked by me in writing, and first delivered to the Club Secretary.

1. Release, discharge, and waive all actions for personal injury, emotional distress, property damage, or wrongful death, and any other cause of action whatsoever, which may hereafter arise as a result of my engaging in, or being present at activities held on the land, in the buildings or the premises of SLSA.; and
2. Promise and covenant not to sue; and hereby voluntarily release, waive, discharge, and relinquish any action(s) or cause(s) of action which may hereafter arise for myself and/or for my estate; and do further agree that under no circumstances will I or my heirs, executors, administrators, and/or assigns prosecute or present any claim for personal injury, emotional distress, property damage, or wrongful death against SLSA or any of its officers, agents, servants, members, guests, or employees for any cause of action whatsoever, whether the same arises by the negligence of any of said persons or otherwise; and
3. Agree that in the event any claim(s) for personal injury, emotional distress, property damage, or wrongful death shall be presented against SLSA, and/or its officers, directors, agents, members, guests, and employees, including volunteers, for my benefit or that of my heirs, executors, administrators, or assigns, then I shall immediately indemnify and hold harmless SLSA and/or its officers, agents, servants, members, guests, and employees, including volunteers, from and for any and all such claims or causes of action whatsoever, by whomever or whatever made or presented including subrogation and/or derivative claims brought by any third party or insurer, which I may cause; and including, but not limited to claims for personal injuries, emotional distress, property damage, invasion of privacy, and wrongful death; and
4. Agree that the foregoing waiver, release and hold-harmless agreement is valid until revoked in a writing delivered to the Secretary of SLSA, is to be interpreted under the laws of the State of California, and that it is intended to be construed broadly, so as to provide a waiver, release and hold harmless agreement to the maximum extent permissible under law; and that if any portion thereof is held invalid by a Court of competent jurisdiction, that the balance of the same shall continue in full legal force and effect; and
5. I acknowledge that I have been fully and completely advised of the potential for serious accidents incidental to engaging in, observing, and being in the proximity of firearm activities, including the potential for death, personal injury, emotional distress, and property damage to myself and/or third parties. I understand and acknowledge that activities involving firearms and shooting involve the use of deadly

weapons, and have inherent dangers that no amount of care, caution, instruction, or expertise can entirely eliminate without jeopardizing the essential qualities of the activity. My participation in these activities is strictly voluntary, and I elect to participate despite these risks. I therefore expressly and voluntarily assume any and all risk of death, personal injury, emotional distress and property damage sustained while on the land and/or in the buildings and premises of SLSA, including the risk of passive or active negligence of the released parties, or latent, hidden or obvious defects in the equipment or premises used, and further expressly agree to assume all risks of loss, damage or injury whatsoever, that I or my property may sustain.

3. I understand that SLSA utilizes security cameras, and that everyone on the property is under video surveillance.

4. I understand that this is a legal document, and that by signing this document, I agree that if anyone, including myself, is hurt, or any property is damaged during my participation in this activity, I may be found by a court of law to have waived my right to present a lawsuit against SLSA and/or its officers, directors, agents, servants, members, guests, and employees, including volunteers, on the basis of any claim from which I have released them herein.

I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT I HAVE READ AND UNDERSTAND THE ABOVE. THIS RELEASE WAS EXECUTED ON THE DATE SET FORTH BELOW AT ATASCADERO, CALIFORNIA.

Signature \_\_\_\_\_ Phone No. \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Date: \_\_\_\_\_

Host Member Name (Print): \_\_\_\_\_

### **PARENT/GUARDIAN INDEMNIFICATION**

COMPLETE IF THE PARTICIPANT IS UNDER 18

I, \_\_\_\_\_ (Parent or Guardian Name), in consideration of

\_\_\_\_\_ (Minor's name) (hereinafter Minor) being permitted by SLSA to participate in activities on its land and in its buildings and premises, agree to all of the above on my own behalf; and further agree to indemnify and hold harmless SLSA and/or its officers, directors, agents, members, guests, and employees, including volunteers, from any and all claims which are brought by, or on behalf of Minor, and which are in any way connected with such use or participation by Minor. Further, as parent/guardian of this Minor, I do consent to his/her waiver as stated above.

I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT I HAVE READ AND UNDERSTAND THE ABOVE. THIS RELEASE WAS EXECUTED ON THE DATE SET FORTH BELOW AT ATASCADERO, CALIFORNIA.

Date: \_\_\_\_\_

Parent or Guardian Signature: \_\_\_\_\_

## Appendix 6: Special Purpose Range Rules

Standard Operating Procedure (SOP) For Santa Lucia Sportsman's Association (SLSA) Special Purpose Range (SPR) Use For Concealed Carry Weapons (CCW) Permit Holders **Except where called out below: the most recent SLSA SOP must be followed.**

**Failure to follow the SLSA SOP and where applicable, the procedures below could result in the LOSS OR RESTRICTION OF SLSA MEMBERSHIP PRIVILEGES**

### **A. Requirements to use the Upper Range for CCW Practice**

1. SLSA member in good standing.
2. Participant must be a current/valid CCW holder or Law Enforcement Officer (LEO) from the state of California.
3. Pass gear check (firearm / CCW license / holster, etc.) prior to use of Upper Range
4. Pass "check shoot" to ensure safe handling and proper manipulation of firearm in order to use the SPR during weekdays and to be placed on the "Buddy list" of approved shooters that will be created; to meet this requirement the member must attend a minimum of one SLSA monthly CCW practice sessions and perform satisfactorily.
5. No unholstered firearms (except at safety table and on firing line under RSO direction), holster must cover trigger, rigid style that does not require support hand assistance to holster (should remain open when empty)
6. A shooter's firearm will be loaded or unloaded only under the direction of an RSO.
7. Sign specific **SPR Liability Waiver** prior to arriving or at the range; this will then be placed on file and renewed yearly; this must be in place prior to range use; this can be signed at one of the monthly SLSA CCW practice sessions.
8. Participants are required to supply their own targets and frames (1"x2" wood sides with 7/16 or 1/2" hole in top to hang from screws in top support board, See image #1 in Appendix)

### **B. Check List for CCW Use of Upper Range**

1. Remove red flag from container and raise on flagpole prior to any shooting, take down flag when finished.
2. Eye and ear protection must be worn when shooting.
3. Sign in to logbook (name, date, etc.) whenever using the SPR.
4. Ensure the first aid kit is available at the range or on person; Stop the Bleed Station will be available, but no first aid kit will be supplied by Club, must be brought by individuals using the range.
5. Ensure the AED (if available) is current.
6. At least one member must have a cell phone on their person.
7. Make sure the Bay(s) being used is (are) in acceptable condition for use.
8. Ensure "dud" bucket is available (if one is not available, participant must bring their own)

9. Ensure the fire extinguisher is available and current.
10. Prior to starting activity involving any course of fire, participants must hold safety meeting and cover (as best as possible) responsibilities for...
  - a. Providing medical aid – Overall, AED retrieval
  - b. Calling 911 and staying on the phone with them (important to say it was a training incident)
  - c. Flagging emergency personnel and directing them to applicable location.
  - d. Taking notes and recording events (scribe)
11. Ensure “This is a Cold Range” and “Safety, Safety, Safety” signs are in place; these signs will be created and permanently placed on range.
  - a. Check with each participant unknown to members that they are on the list of qualified individuals to use the SPR outside the Club’s monthly CCW practice; this means they have met all the requirements outlined above; Call Rangemaster if necessary.
12. Only CCW Bay 3 may be used unless the SLSA Board approves and posts a different or additional use area, see Image #2 below.

### **C. Safety**

1. If a RSO is at the Pistol or Rifle range, shooters must check in with him/her, so that he/she is aware that they are practicing on the SPR outside of the once-a-month CCW practice offered by the Club.
2. To use the SPR during a weekday – a. Permission from the Board must be obtained. b. two or more shooters required. c. One participant must serve as RSO, not shooting; can rotate within group.
3. Paper targets and Board approved metal targets only.
4. All firearms must be cased and uncased in designated “Safe Zone/ Safety Table;” Everyday Carry (EDC) firearm may be removed from holster to unload / load only at the “Safe Zone/ Safety Table” and done so under supervision of one of the other qualified members (**RSOs**)
5. Rapid fire is allowed as long as it is done in the following manner...maximum of 3 rapid shots at any one time; shooter must wait at least 1 second before next 3 rapid shots.
6. Draws must be controlled, standing draw only, no speed, prone or kneeling draws.
7. IWB / OWB holsters on the strong side or appendix holsters can be used; no back, purse, pocket, shoulder, or ankle holsters,. The holster must cover the trigger, be made from Kydex, hard composite, leather or equivalent.

### **D. Range is run as a cold range**

The normal condition of pistols not in use at the firing line is holstered and unloaded, with hammer down or striker forward and magazine removed or cylinder empty; each shooter will be directed by the RSO when to load firearm at the firing line (load and make ready, clear and make safe, show RSO)

1. Magazines, speed loaders, and moon clips may be reloaded while off the firing line, but the shooter’s firearm can be loaded or unloaded only at the firing line. Shooters may not bend over while at firing line while range is hot / with loaded firearm; if something is dropped, leave it there until RSO has cleared the range.

2. If you have a problem or malfunction you cannot clear, remain facing down range with your muzzle in a safe direction, raise your hand.
3. When complete with each course of fire, participants will clear firearm and “show clear” to RSO and participant next to them... **NO LOADED FIREARMS BEHIND FIRING LINE** except when CCW holders with EDC are entering or leaving the range (see above)

